



# EDexpo 2017 Quick Info



## **Show Colors are:**

**Booth and Tabletop Space Drape: Blue-Green-White-Green-Blue**

**Please note: *The Exhibit Hall is carpeted.***

## **Important Dates:**

### **Exhibitor Installation (Set Up):**

All booths must be completely set up by 5:00 pm on Tuesday, March 14. *No exhibit set up will be allowed on Wednesday morning, March 15.*

Join customers and colleagues at the informal "Meet and Greet" at the awesome "Fan Cave" in the Westgate's Race and Sports SuperBook®. Tuesday, March 14, 5:00 pm – 8:00 pm.

### **Exhibit Hours:**

Invite your customers to an EDmeeting. EDmeetings can be scheduled anytime from 8:00 am – 11:30 am on Wednesday and 8:00 am – 10:00 am on Thursday and can be held in your booth or a meeting room. *Please be familiar with the requirements to hold a meeting under "EDmeetings."*

Host a "Happy Hour" from 4:30 pm – 6:00 pm in your booth on Wednesday and/or Thursday. **Contact EDmarket for more information.**

### **Exhibitor Dismantle Hours:**

Everything must be dismantled, packed *and removed* from the exhibit area by 8:00 PM on Friday. All carriers must check in by 4:00 PM on Friday.

**Monday, March 13**

1:00 PM – 6:00 PM

**Tuesday, March 14**

8:00 AM – 5:00 PM

**Wednesday, March 15**

1:00 PM – 6:00 PM

**Thursday, March 16**

10:00 AM – 6:00 PM

**Friday, March 17**

9:00 AM – NOON

**Friday, March 18**

NOON – 8:00 PM

**If you require additional time to set-up, contact Exhibit Services at [exhibits@edexpo.com](mailto:exhibits@edexpo.com).**

**Be sure to participate in the New Product Showcase: Every Dealer company walks through this area, and your first entry into the Showcase is included with your exhibit space!**

**Show 'n' Tell your products at this hands-on, fun, learning event for the Dealers on Wednesday Night. A limited number of tables are available.**

**HOUSING: *Don't delay in reserving your rooms at the Westgate.* Rates for deluxe rooms outside the EDexpo block (not the Signature rooms reserved for EDexpo exhibitors, which include the resort fee) already exceed \$150 plus \$30 resort fee. Rooms will go fast, and we cannot get more due to the NCAA basketball tournament.**



## EDexpo 2017 SHIPPING INFORMATION

### **Warehouse (Advance) Shipping Address:**

**Exhibiting Company Name / Booth #**

**EDexpo 2017**

**C/O Freeman**

**6675 W. Sunset Road**

**Las Vegas, NV 89118**

Freeman will accept crated, boxed or skidded material beginning **FEBRUARY 15, 2017** at the above address. Material arriving after **MARCH 7, 2017** will be received at the warehouse with an additional after-deadline charge. Warehouse receiving hours are 8:00 a.m. - 3:30 p.m., Monday-Friday. If required, provide your carrier with this phone number: (702) 579-1700.

Warehouse freight will be delivered prior to exhibitor set up. If warehouse freight has to be moved in on a weekend in order to be in the exhibitors booth for move-in day, an overtime charge may apply.

### **Show Site Shipping Address:**

**Exhibiting Company Name / Booth #**

**EDexpo 2017**

**C/O Freeman**

**Westgate Las Vegas**

**3000 Paradise Rd**

**Las Vegas, NV 89109**

Freeman will receive shipments at the exhibit facility beginning **1:00 PM MARCH 13**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. If required, provide your carrier with this phone number: (702) 579-1700.

### **Please note:**

- 1) Overtime Rates will apply on all shipments, *inbound/outbound* between 5:00 pm – 8:00 am, Monday through Friday, ALL DAY Saturdays, Sundays, and Holidays.
- 2) All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

### **Questions on Shipping?**

Contact the FREEMAN Las Vegas Office/Exhibitor Services:

**6555 West Sunset Road, Las Vegas, NV 89118**

**Phone: (702) 579-1700**

**Email: [FreemanLasVegasES@freemanco.com](mailto:FreemanLasVegasES@freemanco.com)**

**ADVANCE WAREHOUSE**  
**6675 West Sunset Road**  
**Las Vegas, NV 89118**

**Hours of Operation:**

Warehouse hours are Monday through Friday from 8:00 a.m. to 3:30 p.m., Holidays excluded.

**Directions:**

**From I-15 Northbound or Southbound**

Exit 1-215 West  
Exit Jones Boulevard (stay in center lanes)  
Cross over Jones Blvd staying to the right  
Continue on Raphael Rivera Way  
Freeman will be on right

**From US-93 / I-515 Northbound**

Exit I-215 West  
Exit Jones Boulevard (stay in center lanes)  
Cross over Jones Blvd staying to the right  
Continue on Raphael Rivera Way  
Freeman will be on right



**F R E E M A N**

**R U S H**

**DO NOT DELAY**

*RECEIVING DATE BEGINS: FEBRUARY 15, 2017*

*DEADLINE DATE IS: MARCH 7, 2017*

TO: \_\_\_\_\_  
EXHIBITOR NAME

C/O FREEMAN  
6675 W SUNSET RD  
LAS VEGAS, NV 89118

**WAREHOUSE**

EVENT: \_\_\_\_\_ *EDexpo 2017*

BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

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**WAREHOUSE**

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BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**CANNOT DELIVER BEFORE: MARCH 13, 2017**

TO: \_\_\_\_\_  
EXHIBITOR NAME

C/O FREEMAN  
WESTGATE LAS VEGS RESORT  
& CASINO  
3000 PARADISE RD  
LAS VEGAS, NV 89109

**SHOWSITE**

EVENT: \_\_\_\_\_ *EDexpo 2017*

BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

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